

CATEGORY 2 INDIVIDUAL APPLICATION SUBMISSION CHECKLIST

Important Notice

Applications will not be processed until the non-refundable application fee has been paid and all required supporting documentation has been received.

Please use this checklist to ensure that your submission is complete. Incomplete applications may result in delays in processing. Applications should be submitted by email to fcd.category2applications@financecentre.gov.gi

1. Application Documents

Forms & Fees	Submitted (tick as appropriate)
Application Fee (£5,000 – non-refundable)	
Completed Application Form	
Cover Letter	
Personal Documents	
Passport Copy	
Curriculum Vitae	
Character Reference	
Financial Documentation	
Bank Letter (confirming date of bank account opening)	
Proof of financial standing	
Confirmation of any intended business activity in Gibraltar (subject to approval)	
Customer Due Diligence	
Reliance letter from a Gibraltar regulated intermediary	
Family Information (where an election is made under Rule 11)	
Passport copies	
Marriage Certificate	
Birth Certificate	
Private School Enrolment Letter	
Confirmation of no business activity in Gibraltar	

2. Residential Accommodation

Within two months of the approval of the application, the individual must notify the Finance Centre Director of the specific property identified for their exclusive use, for approval by the Finance Centre Director. Properties must be approved before entering a rental or purchase agreement.

The Certificate will not be issued until a copy of the following documentation is provided to the Finance Centre Director and these must be provided within two months of approval;

1. Residential Accommodation Approval Form
2. Rental Agreement or Deed of Title (as appropriate)

Any future changes to the individual's residential address must be approved in advanced by the Finance Centre Director.

3. Private Medical Insurance Policy

Within two months of the approval of the Certificate, the individual must provide a copy of their private Medical Insurance Certificate. The medical insurance must cover the following:

1. Copy of Medical Insurance Policy
2. Coverage in Gibraltar
3. Minimum policy value of £100,000 per insured person
4. Inpatient and outpatient treatment
5. Surgeon, anaesthetist and consultation fees
6. Diagnostic tests
7. Physiotherapy
8. Radiotherapy and chemotherapy treatment
9. Surgical procedures, including drugs and dressings
10. Evacuation and repatriation (air and/or road ambulance within Europe)

Where an election is made under Rule 11, medical insurance should also be provided for the family members.